



Minutes  
Thursday, 21 March 2013  
Heritage Commission Conference Room  
Stone Building (Clerk's Office)

Present:

Carolyn Brooks  
Paul Cuetara  
Donna Etela, Chair  
Jim Maggiore  
Cynthia Swank

Alternate Members: Jane Robie, , Tibbie Field

Absent: Jane Currivan, Shep Kroner

1. Call to Order at 9:35 am. Jane Robie to vote for Jane Currivan.
2. Treasurer's Report. No report received.
3. Approval of Minutes. The February 21, 2013 regular meeting minutes and March 5, 2013 work session minutes were approved as written.

4. Old Business

**Survey Update.** 21 people attended the survey group meeting held on Monday, March 18 at Town Hall. In addition to survey volunteers, Richard and Joan Correll, former owners of the depot who restored and renovated the building in the late 1980s, current owner Al Blake, Jr. , Joe Butler, a former Station Agent, Bruce Dow, and Jeff Hillier attended. The Corrells explained the work they had done and provided photographs which Swank has scanned and will make available on Picasa web albums. Butler reminisced and displayed some railroading items.

Progress on the survey has slowed as other activities occupy the time of members and alternates. Nevertheless, 208 (the depot), 210 (Irving Marston barber shop) and 223 (S.A. Dow house) Atlantic Avenue properties are nearing completion. Swank has ordered prints of the photographs which are required for the inventory forms.

**State Register Nomination/Stone Building .** The Division of Historical Resources indicated that the original Library building is eligible for the State Register but that more information is needed before having the State Historic Resources Council review: an additional photograph showing the entire site including the 1972 Library and a revised map indicating the original and 1972 property lines. Sue Buchanan has taken photos and Lauri Etela has re-done the map. As soon as the photograph prints arrive, the revised form will be sent to the DHR.

**May 4, 2013 HC Seacoast Event.** Etela contacted Nadine Peterson, Preservation Planner at the DHR, and invited her to attend. [Peterson later in the day indicated she will attend].

Etela distributed corrected list of the Heritage Commission / Historic District Commission people she had contacted. She will contact again in 2 weeks and give them a 4/22 deadline for responding, including food choice and a check for \$7 payable to the Town of North Hampton. Etela requested that members write checks for \$8 to cover Peterson's lunch.

Tentative program is :

Start time 10 am.

Welcome by Selectman.

Peterson – To be determined.

Representative of each town briefly describe its Commission's activities.

Depending upon the attendance and number of topics of interest, may divide into smaller groups to discuss specific topics.

Lunch.

Discuss each group's conclusions.

Wrap-up.

Etela requested that members provide topics they would like to discuss at the event.

**Planning Commission Public Hearing Master Plan Chapter.** The March 19 meeting was postpone due to snow and is now scheduled for April 2 at 6:30PM. Etela has requested Kroner to ask the Planning Board to nominate someone as an Alternate to the Heritage Commission for this coming year.

## **Action Items**

### **Select Board policy *re* Commission's consulting on historic town-owned buildings.**

Maggiore will speak with Paul Apple, Town Administrator, suggesting at the next department heads' meeting a trigger be determined for when the Commission gets called. The participation of the Building Inspector and Highway Department head is crucial.

**Library's local history section.** Brooks spoke with Lorreen Keating, Assistant Library Director, and Keating is to contact her when she has time to begin the reorganizing effort.

**Storage space.** Etela and Swank spoke with Apple about privacy and storage space concerns relating the inventory forms and supplemental materials created as part of the survey. Apple thinks the availability of the completed forms at the Library is sufficient and that there is no need to have them physically located in Town Offices. He saw no problem in making the forms available in other formats as they are public records and a letter was sent to all property owners in the survey area at the start of the effort.

Swank reiterated the need for the Commission to be involved in the planning stages for any renovations to the original Library building as the east portion of the building is used by the Commission. The Commission will need to make / find space for its own records.

**NH Preservation Alliance Award nomination.** Cuetara in his role as Chair of the Town Hall Committee has nominated the Town Hall restoration effort for one of the NH Preservation Alliance Annual Preservation Achievement Awards. He will learn the outcome in early April.

Etela will give the NH Preservation Alliance's print newsletter to the Library. The Commission receives the newsletter as a membership benefit but it is sent to her home address.

**Memories event** – Brooks will follow up in late Summer for possible Fall event. Brooks noted that the Lane Library and Hampton Historical Society have aired local documentaries of an historical nature. She purchased the disk of one program. The Commission will discuss at its June meeting the potential of such a program in North Hampton and involving John Savastano.

Keating has purchased *The Gathering*, a 1970s made for TV movie that contains scenes of the depot. The Commission and Library may co-sponsor a "Xmas in July" airing of the film.

## 5. New Business

**Nominations for Heritage Commission.** Members voted unanimously to approve the nominations of Tibbie Field and Jane Robie to one year terms as Alternates and Cynthia Swank for a three year term as a Member.

Members agreed to seek two additional Alternates as permitted by State statute. Maggiore, while the meeting was in progress, asked Jan Facella to post the request on the town website. If members have suggestions, let Etela know.

**Town Hall Day** – The Select Board will be asked at its March 25<sup>th</sup> meeting to declare May 18<sup>th</sup> as Town Hall Day. Maggiore will ask at Town Offices about the location of the State Register certificate; Cuetara will ask George Chauncey. Etela will order National Register plaque and arrange framing of National Register certificate.

An extended discussion about event planning and specific tasks ensued.

[Maggiore left at 11:15AM]

[Field left at 11:25]

[Maggiore returned at 11:35]

**Requests for assistance procedure.** Robie volunteered to answer inquiries that involve deed research. She also will put the information she collects from such inquiries into the Commission files, creating folder labeled with tax map and lot numbers and the street address.

6. Next Meeting Date & Time. Until further notice, work sessions to plan the two May events will be held every Thursday at 10:00 AM at the original Library building. The next work session will be March 28.

The next regular meeting is Thursday, April 18.

7. Adjournment. 12:05PM

Cynthia G. Swank  
Recording Secretary